



International Association of  
Administrative Professionals®



## 2012 LAN Workshop

Presented by VA/WV Division IAAP  
Hosted by Tidewater and Peninsula Chapters

**Free to  
attend!**

**FEBRUARY 4, 2012**

**8:30-9:00am**– Registration and Continental Breakfast Sponsored by IAAP VA-WV Division

**9:00-11:00am**– Navigating the Community Website– Gerri Richards, CAP-OM

**11:00-11:30am**– International and VA-WV Division Updates– Tamra Goodall, CAP-OM and Shirley Fuller, CAP-OM



**11:30am-12:30pm**– Networking Luncheon Sponsored by IAAP VA-WV Division

**12:30-2:30pm**– Strategies for Effectiveness– Conflict Management– Sgt. Michael L. Cole

**2:30pm**– Door Prizes Sponsored by Peninsula Chapter



**Click Below to  
RSVP:**

<https://docs.google.com/spreadsheet/viewform?formkey=dFRRc2NHMHpDVWJFQ2ITM2tGUHFLenc6MQ>

**2 Recertification  
Points Pending**

**Meeting Location:**  
**Chesapeake Police Academy**  
1080 Sentry Drive  
Chesapeake, VA 23323